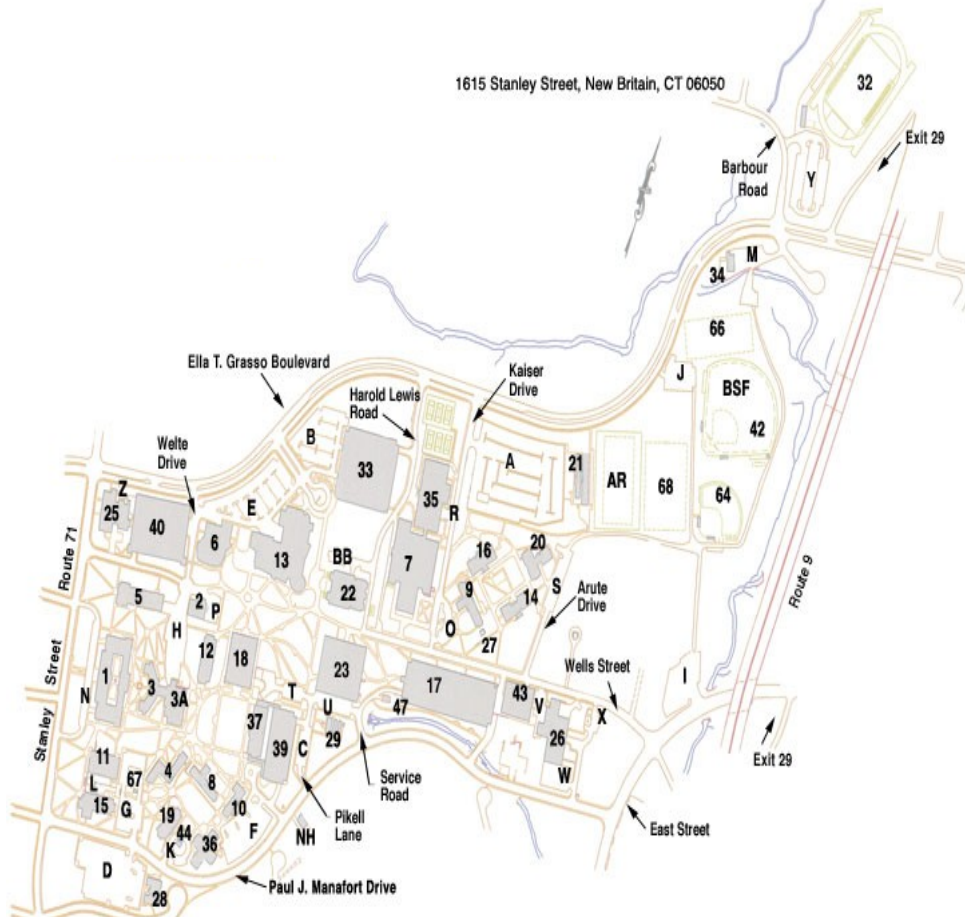


1615 Stanley Street, New Britain, CT 06050



**CONNECTICUT STATE UNIVERSITY
AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS**

PART-TIME FACULTY: RIGHTS & BENEFITS IN THE CONNECTICUT STATE UNIVERSITY SYSTEM

CLASSROOM AND OFFICE BUILDINGS

- 1 Lawrence J. Davidson Hall (LD)
- 3 Marcus White Hall (MV)
- 3A Marcus White Annex
- 5 Henry Barnard Hall (HB)
- 6 Herbert D. Welte Hall (HW)
- 7 Harrison J. Kaiser Hall (HK)
- 11 Emmar Hart Willard Hall (EW)
- 12 Maria Sanford Hall (MS)
- 13 Student Center (SC)
- 15 Frank J. DiLoreto Hall (FD)
- 18 Memorial Hall
- 22 Elihu Burritt Library (EB)
- 23 Nicolaus Copernicus Hall (NC)
- 25 James J. Maloney Hall (FA)
- 28 Charter Oak College
- 29 Public Safety/Police Department
- 37 Robert C. Vance Acad. Center (RVAC)
- NH Newman House

ATHLETIC/RECREATION FACILITIES

- 7 Harrison J. Kaiser Hall (HK)
- 32 Track/Athletic Field (future)
- 35 Kaiser Annex (ANX)
- AR Arute Field
- 21 Football Stadium

MAINTENANCE BUILDINGS

- 2 Power House
- 24 Maintenance Support
- 26 East Hall Facilities Mgt.
- 27 North Pump House
- 34 Grounds Building
- 44 South Pump House

PARKING GARAGES

- 17 East Parking Garage
- 33 North Parking Garage
- 39 South Parking Garage
- 40 West Parking Garage (future)

STUDENT PARKING

- A Kaiser Lot
- B Burritt Lot
- C Seth North Lot
- 17 East Parking Garage
- 33 North Parking Garage
- 39 South Parking Garage
- Y (Future Parking)

STUDENT PARKING (5 PM)

- D Manafort Lot
- E Welte Lot

FACULTY/STAFF PARKING

- D Manafort Lot
- E Welte Lot
- F James Lot
- G Willard/DiLoreto Lot
- H Barnard Lot
- C Pikell Lane Lot
- O Samuel May Lot
- T Memorial Hall Lot

OFF CAMPUS PARKING

- I Commuter Parking Lot

RESIDENCE LIFE STAFF PARKING

- K James Residence Life Lot
- S Vance Residence Life Lot

AUTO. TELLER MACHINE

- 67 A.T.M.

RESIDENCE HALLS

- 4 Clarence Carroll Hall
- 8 Catherine Beecher Hall
- 9 Samuel J. May Hall
- 10 Seth North Hall
- 14 Robert E. Sheriden Hall
- 16 Thomas A. Gallaudet Hall
- 19 Mildred Barrows Hall
- 20 Robert Vance Residence Hall
- 36 F. Don James Hall

RESERVED PARKING

- L Willard/DiLoreto Reserved Lot
- N Davidson Reserved Lot
- U Police Dept. Reserved Lot
- Z Day Care Drop-off Lot

FACILITIES MANAGEMENT PARKING

- M Grounds Building Lot
- P Powerhouse Lot
- V East Hall (I) Lot
- W East Hall (III) Lot
- X East Hall (II) Lot
- BB Library Deliveries

Connecticut State University
American Association of
University Professors
CCSU, Marcus White Hall, Room 310
New Britain, CT 06050
Phone: (860) 832-3790
Fax: (860) 832-3794

CSU - AAUP

We're on the web!
www.csuaaup.org

Connecticut State University American Association of University Professors
CCSU, Marcus White Rm 310 • New Britain, CT 06050 • t 860.832-3790 • f 860.832-3794 • www.csuaaup.org

Contact Information

Campus Police

Non-emergency/parking: 832-2353

Emergency: 911

Card Office: 832-2140

Continuing Education: 832-2277

CCSU-AAUP—Marcus White Hall, Rooms 305, 307 & 310

Caryl Schiff-Greatorex, Director of Member Services: 832-3791

Michelle Malinowski, Asst. Dir. of Member Services: 832-3790

Jason Jones, CCSU-AAUP Chapter President: 832-2761

Donna Sims, Chair of the Grievance and Contract Com.: 832-3310

CSU-AAUP—Marcus White Hall, Rooms 305, 307 & 310

Steve Greatorex, Business Manager: 832-3792

Ellen Benson, Communication Associate: 832-3793

Vijay Nair, CSU-AAUP President: 203-837-9116

Human Resources

Main Number: 832-1756

Louise Olszewski, Part-time Faculty Representative: 832-2275

Joanne Callahan, Retirement Counseling & Health Insurance: 832-1752

Lou Pisano, Chief Human Resources Officer: 832-1760

Information Technology Services Help Desk: 832-1720

Library

Main Number: 832-2055

Circulation: 832-3404

Reference Desk: 832-2060

Reserve Room: 832-3406

Mail Services: 832-2528

Snowphone: 832-3333 (delays and cancellations are also posted on the CCSU webpage)

Telephone Services: 832-2345

Dates to Remember 2012-2013

Fall Semester 2012

- August 27: Academic semester begins
- August 29: Classes begin
- September 3: Labor Day Holiday - No Classes
- August 29-Sept. 5: Add/Drop Period
- October 23: Midterm; First eight-week courses end
- November 21-25: Thanksgiving Recess - No Classes
- November 26: Classes resume 8 a.m.
- December 8: Last Day of Classes
- December 10-11: Reading Day (No Day or Evening Classes)
- December 12-18: Final Exams
- December 18: Semester Ends

Winter Session 2012-2013

- December 19: Winter Session classes begin
- December 24-25: No Classes
- December 31: No Classes
- January 1: New Year's Day (and observed state holiday) - No classes
- January 10: Winter Session classes end

Spring Semester 2013

- January 11: Academic semester begins
- January 14: Classes begin
- January 21: Martin Luther King Holiday
- Jan. 14 - 22: Add/Drop Period
- February 15-18: Presidents' Holiday Break - No Classes
- March 11 Midterm; First eight-week courses end
- March 25-30: Spring Recess - No Classes
- March 30: Day of Reflection—No Classes
- April 1: Classes Resume at 8 a.m.
- May 1: Last Day of Classes
- May 2: Reading Day (No Day or Evening Classes)
- May 3-9: Final Exams
- May 9: Semester Ends
- May 16: Graduate Commencement
- TBD: Undergraduate Commencement

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Welcome

Welcome to the Connecticut State University American Association of University Professors (CSU-AAUP). The part-time faculty at CSU elected CSU-AAUP as their bargaining agent in 1983, following the passage of legislation that enabled part-time state employees the right to bargain collectively. CSU-AAUP had been representing the full-time faculty, counselors, librarians and coaches at CSU since 1976. Since being elected as the bargaining agent for part-time faculty, the minimum part-time pay has increased more than 466%, from \$295 to \$1,318 per credit in Fall 2012.

Due to the state's economic crisis, CSU-AAUP members voted in favor of a four-year contract extension that includes a wage freeze for Fiscal Year 2011 and 2012 but guarantees annual increases of five percent in years 2013, 2014, and 2015.

This informational brochure serves as an overview of your rights under the union contract. It also provides helpful campus information such as how to obtain your University ID and where to get a parking permit.

If you have other questions, please do not hesitate to contact the CSU-AAUP office at (860) 832-3790. For additional resources, please visit our website at www.csuaaup.org.

Room.

The Online Search Services Department at the library has access to over 500 databases including DIALOG Information Services, OVID, DATASTAR, and LEXIS, and it performs searches free of charge for CCSU faculty. Search requests may be made in Room 305 or forms are available on the library's homepage.

Will I have access to a computer, copier, and other equipment?

Access to computers, copy machines and other equipment varies by department, so please check with your department secretary. As already noted, faculty members have access to a copy card in the library to make free copies. Please see previous answer for more information. The **Part-time Faculty Computer Loan program** provides part-time faculty with a used computer, loaded with Microsoft Office, to bring home for University business. To obtain a computer, call the ITS Help Desk at (860)832-1720 and request a computer as part of the program. You will need to fill out the Office Campus Equipment Loan form (downloadable from <http://www.ccsu.edu/admaffairs/forms.htm> in "forms" section) and obtain signatures from your Chair and Dean. After submitting the form, call the Help Desk to arrange a pickup time. In addition, all faculty have access to the Marcus White Computer Lab and the Faculty Computing Center in Willard Hall. Please contact your chair if you wish to have voicemail, even if you have no office or telephone on campus. Voicemail can be retrieved from a remote location.

Where do I get campus mail? Your academic department will provide you with a mailbox in the department office. If you teach only on Saturday mornings, please check with your department.

Can I serve on campus committees? You are invited to participate on the CCSU-AAUP Part-time Faculty Advisory Committee, which meets on the first Tuesday of each month at 12:30 in the Mt. Laurel Room in Memorial Hall. The committee addresses issues of concern to part-time faculty. Call Michelle Malinowski at (860)832-3790 for more information.

The CCSU Faculty Senate has designated 3 Senators and 3 Alternate positions for part-time faculty. Additionally, there are Faculty Senate Committees on which membership is open to any part-time faculty member.

Participation in department meetings and departmental committees is pursuant to department bylaws.

Campus Information

How do I get an employee ID card? The CCSU Blue Chip card serves as your University ID as well as your library card, entry card to university buildings and parking facilities, and University debit card (funds deposited to your card can be used to purchase food, books and other campus essentials). You can obtain a Blue Chip card at the Card Office, located in the Student Center, Room 106. If you have any questions, please contact the Card Office at 832-2140.

How do I get a parking permit? Faculty must register their vehicle with the University Police to obtain a hangtag for their vehicle. Please bring your Blue Chip card, vehicle and registration information to the university police located at 1 Pikiell Drive (off Manafort Drive or #29 on the University map). A temporary tag will be issued that day and the permanent tag will be ready for pickup in approximately seven days. If you have any questions, please contact University Police at 832-2353.

Do I get a discount at the campus book store? Yes, with your faculty Blue Chip Card you will receive a 10% discount.

How do I get an email account? Please visit the ITS website at www.ccsu.edu/its. Click on the Academic and Instructional Computing link and under the Faculty Support heading, click on the “Faculty Computer Account Request form.” Please complete this form and return it to NT Account Forms, Information Technology Services, Barnard Hall, Room 034. Alternately, you may fax this form for processing to 832-1730. If you have questions on how to complete this form, please contact the Information Technology Services Help Desk at 832-1720. **Also, please note that you can access your campus email from a home computer.**

What are my library privileges? Faculty are allowed to check out most materials for the duration of one semester. The library has two faculty copy cards, one located at the Serials Desk on the 4th floor and the other at the Reference Information Desk on the 3rd floor. These cards may be used at the public copy machines in the library free of charge.

The Reserve Room provides controlled circulation of classroom materials for students. Books, journals, photocopies, and any media materials may be placed on reserve. To make a reserve request, please visit the Reserve

What is CSU-AAUP?

The Connecticut State University American Association of University Professors (CSU-AAUP) represents over 3,200 full-time and part-time faculty, librarians, counselors and coaches at the four Connecticut State University campuses. The CSU-AAUP negotiates and administers the collective bargaining agreement, also known as “The Contract”, with the Board of Regents for the Connecticut State University System.

The CSU-AAUP is both the collective bargaining agent that negotiates the wages and working conditions for members, and a professional organization that works to advance academic freedom and shared governance, among other issues in higher education.

At the time of hire, you automatically become a member of the CSU-AAUP bargaining unit. However, if you are interested in becoming a voting member of the chapter at no extra cost, please fill out the membership form (online at www.csuaaup.org) or contact Michelle Malinowski in the CSU-AAUP at 860.832.3790 or at malinowskim@ccsu.edu. Member benefits include the right to vote and hold office, access to member-only benefits, and a subscription to the professional journal for academics in higher education, *Academe*.

Each campus has a local CSU-AAUP chapter with its own staff and governing board, called the Executive Committee. To find out more about your local chapter, about union activities for part-time faculty, or about statewide public sector union activities, call the CSU-AAUP office at 860.832.3790 or visit the website at www.csuaaup.org.

A Summary of Your Rights and Benefits

The CSU-AAUP was elected to represent CSU part-time faculty in 1983. Since that time, we have worked to improve the salaries, benefits, and working conditions of part-time faculty. Following is a list of our accomplishments to date.

Salary: See page 9 for the salary rates for part-time faculty. Please note that due to the state's economic crisis, CSU-AAUP members voted in favor of a four-year contract extension that includes a wage freeze for Fiscal Years 2011 and 2012 and the Contract was likewise extended to 2016. If you have questions regarding your pay, please contact Human Resources at 832-1756.

Direct Deposit: Part-time faculty have the option of having their paycheck automatically deposited into a savings or checking account. To take advantage of this benefit, please contact the Department of Human Resources at 832-1756.

Health/Dental Insurance: Part-time faculty who teach nine or more credit hours a semester across the three state systems of higher education (CSU, UConn and/or the Community Colleges) are now eligible to receive subsidized health benefits. For more details about this new benefit, please read the memorandum (http://www.csuaaup.org/?page_id=2019). Part-time faculty who meet this eligibility criterion should contact Human Resources (832-1756) regarding enrollment.

Part-time faculty who do not teach more than nine credit hours a semester within the state systems of higher education may purchase health and/or dental coverage at an assigned group rate. There are several different plans including Point of Service, Point of Enrollment and Point of Enrollment with Gatekeeper through several different carriers, but they are responsible for health care and dental premiums. For more information regarding health and dental insurance, please contact the Department of Human Resources at 832-1756.

Pension Benefits: As an employee of the University, you are eligible to participate in one of four retirement plans, subject to eligibility requirements. The plans are: the State Employee's Retirement System (SERS), the Alternate Retirement Program (ARP) administered by ING, the Teacher's Retirement System (TRS), and a new Hybrid Defined Benefit/Defined Contribution Retirement Plan contained in the SEBAC 2011 Agreement.

SERS is composed of three (3) tiers commonly referred to as Tier I, Tier II, and Tier IIA. All three are defined benefit plans. Employees hired on and after July 1, 1997 will become members of Tier IIA, which requires a 2% contribution. If you were hired before 1997 and would like information about Tier I or Tier II, please contact Human Resources at 832-1756.

ARP allows part-time faculty to contribute 5% of their salaries to a pension plan and the state contributes 8% to the plan. The plan is administered by ING, and there are currently 24 funds available for investment purposes. A State of Connecticut Defined Contribution Plan custom website at www.CTdcpc.com provides you a direct link to account information and transaction capability. Please check the website for more information.

TRS is a defined benefit plan which provides a pension based upon the average of your three highest year's earnings, age at retirement and length of service. TRS requires a pre-tax contribution of 7% from your salary on a bi-weekly basis. This plan is only available to individuals who have previously or currently contribute to TRS through another teaching position.

12.8.1 Part-time Member Discretionary Rate

Members may be paid at a rate greater than the minimum for their group, at administrative discretion, except that no member shall be paid at a rate greater than \$1,757 for 2012-13.

12.8.2 Part-time Continuing Member Pay Rate

Any part-time member who was employed previously as a part-time member in Connecticut State University shall be paid in any session at a rate that is greater than the member's rate of pay in the previous academic year by a percentage at least as large as the percentage increase in the maximum rate (2007-2011 4.5% each year).

12.8.3 Part-time Member Paycheck Schedule

Part-time members shall be paid biweekly normally not more than eight (8) pay periods. The first payment shall be no later than the sixth (6th) week of the semester. The final payment may be held until all obligations are completed. The schedule of part-time member paycheck dates for each semester shall be uniform throughout the CSU System.

12.8.4 Part-time Member Temporary Additional Duties

When a member suddenly and unexpectedly is unable to meet scheduled classes, a part-time member may assume additional duties for a period of not more than six (6) weeks of classes. During this period the part-time member shall be paid prorated part-time salary notwithstanding the provisions of Article 1.6.1. The teaching load credit total for such part-time member shall not exceed twelve (12) load credits during the six (6) week period. Continued service beyond such six (6) week interval shall result in salary payment and benefits under the terms and conditions applicable to full-time members.

The CSU-AAUP/BOT Contract is available on-line at www.csuaaup.org. If you would like to request a printed copy, please contact the Department of Human Resources at 832-1756.

Pay Schedule

Fall 2012: September 22, October 5, October 19, November 2, November 30, December 14, December 28

Spring 2013: February 22, March 8, March 22, April 5, April 19, May 3, May 17, May 31

12.8 Part-time Member Pay Rates

12.8 Part-time Member Pay Rates

Each part-time member shall be assigned to one of the following groups:

GROUP	Educational Credentials/ Prior Experience in CSU System	Minimum Salary Per Load Credit
		2012-13
A	Less than appropriate terminal degree and no more than thirty (30) load credits completed	\$1,318
B	Less than appropriate terminal degree and more than thirty (30) load credits but no more than sixty (60) load credits completed	\$1,369
C	Less than appropriate terminal degree and more than sixty (60) load credits completed	\$1,423
D	Appropriate terminal degree and no more than thirty (30) load credits completed	\$1,441
E	Appropriate terminal degree and more than thirty (30) load credits but no more than sixty (60) load credits completed	\$1,494
F	Appropriate terminal degree and more than sixty (60) load credits completed	\$1,545

For part-time members hired on other than a load credit basis, forty-five (45) hours of service shall be considered the equivalent of one (1) load credit, both for purposes of classification and compensation.

(Please note that due to the state's economic crisis, CSU-AAUP members voted in favor of a four-year contract extension that includes a wage freeze for Fiscal Years 2011 and 2012 and the Contract agreement was likewise extended to 2016. The above chart has been edited to reflect the wage freeze.)

The **Hybrid Plan** gives participants the option upon leaving state service of accepting the defined benefit amount or electing to receive a return of employee contributions to the hybrid plan plus a 5% match, plus 4% interest. The benefits are identical to SERS Tier II/IIA but requires employee contribution 3% higher than Tier II/IIA plan. Look for more information about this plan in the coming months.

The State Employees Bargaining Agent Coalition (SEBAC) in the process of working on an agreement which will alter CSU-AAUP's contract language on pension benefits. This is being done in order to comply with IRS code. In summary, the changes to CSU-AAUP's current contract language will be: (1) you will no longer have the option of joining a retirement plan or refusing to join a plan on a semester by semester basis; (2) the semester that the agreement (mentioned above) goes into effect, you will have 90 days to make a "one time irrevocable choice" to participate in one of the three retirement plans (as listed above) or to chose to not be in a retirement plan; and (3) if you fail to make a choice, you will automatically be placed (defaulted) into the Alternate Retirement Program (ARP). In ARP, the employee contributes 5% of his/her salary and the State contributes 8% of salary. If you have any questions regarding retirement plans, please contact Human Resources at 832-1756.

Tax Sheltered Annuity: Part-time faculty can access this benefit through an agreement between AAUP and management. Salary deductions will be made on a pre-tax bi-weekly (per pay period) basis. A minimum of \$20 is required per pay period and the maximum annual contribution in 2012 is \$17,000. If you are interested in this benefit, please contact Human Resources at 832-1756.

Assignment of Courses: Part-time members shall be assigned to available courses depending upon the department chairperson's determination of credentials, experience, and teaching merit. When the department chair determines that part-time faculty have similar credentials, experience and teaching merit, the chair shall recommend the part-time faculty with the greatest length of service in the department to each the available course. Part-time members who have met specific qualifications (see Article 4.6) may be offered a two-semester contract. If you have any questions about this contract provision, Article 4.6, please contact the CSU-AAUP office at 832-3790.

Course Privileges: A part-time member who has been employed for eighteen or more load credits in the University, their spouse or their children under the age of 25 may take courses at any university in the system on a space available basis. Tuition waiver forms are available at Human Resources (Davidson Hall 119 or www.ccsu.edu/page.cfm?p=1316).

Travel & Development Funds: Ten percent of the funds allocated for faculty travel and faculty development are reserved exclusively for part-time faculty. Faculty travel money can be used to attend a professional conference, seminar or workshop. Faculty development funds can be used to attend a program or workshop to learn a new skill and/or enhance your abilities as a university professional. The deadlines are typically in October and February. Please contact Grants and Funded Research at 832-2366 for more information.

Grievance Procedure: A grievance is an allegation or complaint that there has been a violation of the Collective Bargaining Agreement (the Contract) and/or procedures or prescribed criteria rules established expressly pursuant to the Contract.

A grievance must be filed within thirty (30) calendar days following the act or omission giving rise to the grievance, or the date thereafter on which the employee knew or reasonably should have known of such an act or omission. For more information or if you think you have a grievance, please contact the CSU-AAUP office at 832-3790.

4.6 Assignment of Courses to Part-time Members

Following review of departmental recommendations, the President or designee shall appoint part-time members with no prior employment at the particular university to a part-time classification. The parties recognize that part-time members have no guarantee of continuing employment. Part-time members shall be assigned to available courses depending upon the department chairperson's determination of credentials, experience, and teaching merit. When the chair determines that part-time members have similar credentials, experience and teaching merit, the chair shall recommend for appointment the person with the greatest length of service in the department. Following the chair's determination based upon the above criteria, appointment shall be recommended to the dean for approval. **Part-time members who have been continuously employed in a department for ten (10) consecutive semesters, or have taught in a department sixty (60) load credit hours or more, may be offered two semester contracts, subject to adequate enrollments, satisfactory teaching evaluations that include student opinion surveys, and the continuing of class offerings.**

4.6.1 Course Cancellation Fee

If a class scheduled to be taught by a part-time member is cancelled within seven (7) business days prior to the beginning of the first day of classes, the part-time member shall be paid the sum of **\$300**.

13.13 Course Privileges

A part-time member who has been employed for eighteen (18) or more load credits in the University, or spouse or children under the age of twenty five (25) may take courses at any university in the system on a space available basis, provided however that participation in said course shall not interfere with the member's employment obligations. For each load credit for which the member is compensated, one (1) credit hour's extension tuition shall be waived or the full-time tuition and State University fee shall be reduced by one twelfth (1/12). The total benefit shall not exceed the member's current equivalent workload credit and shall only be used during the semester of employment or the semester immediately following.

Individuals taking courses on this basis may be admitted to a course in which space is not available at the discretion of the instructor. Admission to a course shall not be counted toward overload credit as described in Article 10.3 of this Agreement.

14.2.1 Pensions — Part-time Members

Part-time members shall have the right to join or refuse to join the State Employees Retirement System or the Alternate Retirement Plan for Higher Education. Part-time members who are currently enrolled in the Teachers Retirement System (TRS) may apply university service to TRS. Failure to elect participation in the above retirement systems (SERS or TRS) shall be deemed full waiver of rights to participate for the semester of employment (Please see page 6 for changes that are in the process of being made to this language).

9.5 Conference and Workshop Funds

9.5.1 From the amount appropriated for the purposes enumerated in Article 12.10.1, funds may be allotted for members for attendance at professional seminars, workshops, conferences or educational exchanges. The President or his designee shall consult with the cabinet and the Senate President in assigning the travel funds. Each full-time member shall normally not be allowed more than \$1,500 reimbursement per contract year toward the cost of fees, travel, food and lodging related to attendance at such events, provided such travel is approved in advance; **for part-time members this amount shall be no more than \$750**. Reimbursement for travel, food and lodging shall be consistent with Articles 9.7 and 9.8 of this Agreement.

9.5.2 Requests for funds to attend professional seminars, workshops, conferences or educational exchanges must be submitted to the appropriate Dean at least five (5) weeks in advance. Upon approval, the President shall process the request at least two (2) weeks in advance of the attendance. The administration shall give due consideration to requests which cannot be submitted in accordance with specified time limits.

9.6 Faculty Development

From the amount appropriated for purposes enumerated in Article 12.10.1, funds shall be allotted for faculty development. The parties agree that faculty development shall be construed broadly to mean activities by and for members that enhance their ability to be productive and innovative professionals. There shall be an appropriate committee at each University to advise the Academic Vice President concerning the distribution of these funds.

12.10.1 Travel, Faculty Development, Research Grants, Curriculum-related Activities and Retraining Funds

For the purposes delineated in Articles 9.5 (travel), 9.6 (faculty development), 9.10 (research grants), 9.11 (curriculum-related activities), and 9.12 (retraining) there shall be an annual appropriation of \$1,969,306 for 2012-2013. Said funds shall be available at the beginning of each academic year. Of this amount, 40% shall be available for travel, 9% for faculty development, 40% for research grants, 10% for curriculum-related activities, and 1% for retraining.

Funds initially allocated for full-time travel, faculty development or retraining which are not yet committed as of February 1 in any year may be reallocated for use in any of these three categories. Funds in each of the other categories may not be reallocated for use in any other category. Of the funds allocated for travel and faculty development, 90% shall be available for use by full-time members, 10% for use by part-time members.

The University shall report the amounts disbursed to named individuals in each category to CSU-AAUP upon request.